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Dear Patient,

MHS Labs is proud to introduce its newest feature, a way to connect patients directly with their lab results: **The MHS Labs Patient Portal!**

The MHS Labs Patient Portal allows our patients to have a HIPAA compliant and secure way to view their laboratory test results 24-7 on any web browser or device. Patients can independently register without the laboratory staff's intervention. When results are published patients receive instant notifications of new results. Patients can download and print any clinical report.

#### **Initial on-line account registration and report retrieval instructions**

Once your results are ready, you will receive a "Do not reply", "Patient Reports Now Available" e-mail notification from our patient portal hosting partner Lifepoint.com. (It is encouraged that you also check your junk e-mail folders in case that is where this e-mail is directed.) Or you can always access the portal here: [www.lifepointlink.com/mhs/patientportal](http://www.lifepointlink.com/mhs/patientportal) (Please do not register before your results are available!)

In the e-mail click on the link and follow the below steps:

1. Create Account
  - a. Enter Personal Information and Save  
The portal will take the information provided and attempt to match it to an existing patient in the database.  
If the patient is not found an error message will display. (Please ensure the spelling of your name, DOB and ZIP code is exactly the same that you provided during patient registration at our lab.)  
If the patient is found a confirmation message will display.
  - b. You will shortly receive an email that contains a secure activation code that you will use to activate and finish creating your account
2. Activate Account
  - a. Activate your account by clicking on the activation code link available in the activation code email
  - b. Create User Name, Password, read and check the 'I agree to the Terms of Service' checkbox and Save
  - c. You will receive an immediate confirmation and another e-mail that the account has been activated
3. Log in to view results

Thank you for using MHS Labs!